POLICY 202
ACCESS TO UPPER LEVEL

Outside of normal business hours (9:00 a.m. through 5:00 p.m., Monday through Friday), and when official Library functions are not in progress, only staff members who are scheduled for work shall have access to the upper (second) level of the Library Building.

Visitors, including former staff members, members of the Library Board and members of the Friends of the Library, should not be given access to this upper level outside of these hours when official functions are not in progress.

Adopted: Board of Library Trustees, April 12, 2000
Revised for Purposes of clarification, BOT, April, 2012